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502 Non-Residential Relocation Assistance 09.13-14.2017 Hunt Valley, MD



Course 502 - Non-Residential Relocation Assistance

Course Description:

This course presents the processes necessary to relocate a business. Participants will learn how to apply provisions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, in conjunction with the Surface Transportation and Relocation Assistance Act of 1987, and subsequent revisions, to the relocation of non-residential entities.

PLEASE NOTE: Participants must read 49 CFR Part 24 prior to attending this class.

Course Level:

Intermediate

Topics:

- General eligibility requirements
- Relocation planning
- Identification of personal property
- Advisory assistance
- Payments for property not moved
- Re-establishment vs. move
- Fixed payments for businesses, nonprofit organizations and farms
- Appeals process

Course Tuition Includes:

- Participant Manual
- Federal Register

Required Materials:

- Financial calculator

Who Should Take This Course:

This course is designed to provide the fundamentals of nonresidential relocation to right of way professionals.

Last Name

First Name

Title

If payment includes the fees for registrants other than yourself, check here:
(Please submit names of other registrants on a separate paper along with this form)
Will you also be attending? Yes No

Company Name

Address

City, State, Zip/Postal Code

(_____) _____ - _____ Yes No
Phone Member Member ID Number

Email Address

	Registration Deadlines	Member Tuition	Non-Member Tuition	Total Tuition Amount
On and Before:	August 10, 2017	\$475.00	\$525.00	_____
On or After:	August 11, 2017	\$525.00	\$575.00	_____

Total Member Registrants: _____
Total Non-Member Registrants: _____

PRINT NAME AS IT APPEARS ON CARD: _____ 3-DIGIT CVV: _____

AMEX MC VISA Card #: _____ EXP: _____

SIGNATURE: _____ Date: _____ Amount to be Charged: _____

502 Non-Residential Relocation Assistance 09.13.17 Hunt Valley, MD

Sponsor: IRWA Chapter 14
Date: September 13-14, 2017
Time: 2 days – 8 AM to 5 PM Daily
City: Hunt Valley, MD

Accommodations:
Search online for nearby hotels or call coordinator

Class Location:
State Highway District Office - District 4
320 W. Warren Road
Hunt Valley, MD 21030
Phone: (410) 252-5075
Fax: (410) 252-7430
Participant Capacity: 30

Course Coordinator:
Gina M. Anthony, SR/WA
20 E. Timonium Road
Suite 111
Timonium, MD 21093
Phone: (410) 252-5075
Fax: (410) 252-8430
Email: ganthony@dpsinc.name

Four Ways to Register:
Online: www.irwaonline.org
Fax: (310) 538-1471
Phone: (310) 538-0233, x138
Contact Course Coordinator

Course Instructor:
Lisa R. Harrison, SR/WA, R/W-URAC, R/W-RAC, R/W-NAC is the President of Pinnacle Consulting Management Group, Inc. Lisa's continued dedication is reflected through her commitments as an IRWA Master Instructor; past member of the International Relocation Committee; International Professional Development Committee; honored as the 2005 Recipient of IRWA Region II Right of Way; Professional of the Year and 2005 Frank C. Balfour Right of Way Professional of the Year; co-author and presenter of the 2005 changes to the Uniform Act; author of the revised version of IRWA Course 504-Computing Replacement Housing Payments; co-author of the IRWA Course 219-Introduction to Presentation, Instruction & Facilitation co-developer of the IRWA Instructor's Clinic and served as former Chair of the R/W Consultants Council. Currently, Lisa serves as the President of the International Executive Committee. During her right of way career, Lisa has provided consulting land acquisition/relocation services for numerous government agencies throughout the United States and has developed/implemented quality assurance and training programs related to the acquisition/relocation process.

Cancellation Policy: All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, instructor emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

Tuition Refund Policy: Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff (education@irwaonline.org) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to the class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.